

## FY 2018 Appropriations Requests

### Background:

The House and Senate are attempting to reconcile and complete the FY 2017 appropriations process. And, while neither the House nor the Senate Agriculture Appropriations Subcommittee has notified Members of Congress of the deadline to submit programmatic funding requests for the FY 2018 appropriations cycle, APLU must begin advocating for FY 2018 NIFA funding. As such, we ask that you contact your House and Senate Members as soon as possible to make your FY 2018 requests.

### Action Needed:

1. Follow your university's standard procedures for making congressional contacts.
2. Call the scheduler and schedule an in-district meeting or Washington, D.C. meeting with the Member. (For guidance on setting such a meeting see: <http://land-grant.org/docs/guides/F2F.pdf>)
3. Review the BAC's NIFA priorities for FY 2018. The new SINGLE-ASK request is available for download here: [http://land-grant.org/appropriations\\_docs.html](http://land-grant.org/appropriations_docs.html)
4. Meet with the Member and ask them to support your priorities.
5. If you are not able to meet with the Member or to follow-up on a meeting, telephone your House and Senate Member's Washington office. Ask for the legislative assistant handling agriculture appropriations issues. **Keep calling until you talk to that LA personally.**
6. Ask them to support your university's programmatic request for FY 2018.
7. Tell them that you will follow-up by email. **AND THEN SEND THE EMAIL.** Attach the SINGLE-ASK request document which contains all of the information that they will need to fill in the subcommittee's form. When possible, please copy Jim Richards ([jrichards@cgagroup.com](mailto:jrichards@cgagroup.com)) and/or Hunt Shipman ([hshipman@cgagroup.com](mailto:hshipman@cgagroup.com)) on your email.
8. Stay in touch with each office until you have confirmed that they have submitted your request.  
**Please be polite but persistent!**

Remember, this is an unusual year where Congress will simultaneously consider two fiscal years, not to mention the transition of presidential power. Be patient. Be persistent.

By beginning the FY 2018 advocacy process now, you position yourselves for more productive meetings during the CARET/AHS Hill visits!

Thanks for your continued assistance. We continue to face an extremely challenging federal funding situation that can ONLY be overcome through your sustained, forceful, and cohesive advocacy.